



HICKMAN COUNTY SCHOOLS
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

Dear Parents,

Keeping you informed is a top priority at Hickman County Schools. That's why we have adopted the AlertNow Notification Service which will allow us to send a telephone or e-mail message to you providing important information about school events or emergencies. We anticipate using AlertNow to notify you of school delays or cancellations due to inclement weather, as well as remind you about various events, including report card distribution, open house, field trips, and more. In the event of an emergency at school, you can have peace of mind knowing that you will be informed immediately by phone. However, if you prefer not to receive any AlertNow messages, you can opt out of this service. Please call Wanda Berry at 931-729-3391 and your number will be removed from any future broadcasts.

What you need to know about receiving calls sent through AlertNow

- Caller ID will display the school's main number when a general announcement is delivered.
- Caller ID will display 411 if the message is a dire emergency.
- AlertNow can leave a message on an answering machine or voicemail.
- If the AlertNow message stops playing, press 1 and the message will replay from the beginning.

The successful delivery of information is dependent upon accurate contact information for each student, so please make certain that we have your most current phone numbers. If this information changes during the year, please let us know immediately.

Note that your primary phone number will be called for standard and emergency calls; the emergency numbers will only be used in an emergency, and all will be dialed simultaneously. We sincerely appreciate your cooperation, and if you have any questions, please don't hesitate to contact us.

We are very excited to incorporate AlertNow as a tool to improve parent communication and look forward to having the ability to deliver real-time information to you and provide awareness of all the great events that take place within the school.

Regards,

Dr. Jerry Nash

Alert Now Opt-Out Form

Date: _____

Parent(s) name: _____

Student(s) name: _____

Per your request, neither the school nor the system will contact you via the Alert Now messaging service for any outreach school messages, attendance issues or time-sensitive situations that may arise concerning your child. Outreach messages include, but are not limited to, information regarding medical issues, report cards, picture day, and other special events. Attendance calls report daily absences including period attendance. Time-sensitive calls include, but are not limited to, early dismissal of school, closing due to weather, and emergency situations.

To honor your request, I ask that you please sign the statement below and return this letter to my office for placement in your child's file.

Sincerely,

Principal

Parent/Guardian Certification

I have read the statement above and fully understand the consequences of my actions in declining the Alert Now messaging service regarding my child.

I do not want the school or the school system to contact us via the Alert Now messaging service for any messages, attendance issues or time-sensitive situations that may arise regarding my child.

Parent(s) signature: _____

Child name: _____

Date: _____